

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES
BRADY INDEPENDENT SCHOOL DISTRICT**

The Board of Trustees for the Brady Independent School District met in regular session at 6:00 p.m. on Monday, November 19, 2012 in the school administration building. The meeting was called to order by President Jason Jacoby at 6:00 p.m.

PRESENT Robert Duus, Sandra Keith, Teri Trull, Jane Pearce, Jason Jacoby, and Brentt Raybion
Darrell Keese arrived at the meeting at 6:12 p.m.

ABSENT No one

**PLEDGE &
PRAYER** Mr. Duus

**DISTRICT
FINANCIAL
AUDIT 2011-2012** Burl Lowery CPA presented the financial audit for the school year 2011-2012. He stated it was a good clean audit and the District is in sound financial standing. He commended the District for working under the budget amount by \$709,603. Mr. Lowery reported \$712,201 will be moved into the Fund Balance. A motion was made by Mr. Duus, seconded by Ms. Pearce and carried 7-0 to approve the District Financial Audit for the school year 2011-2012 as presented by Burl Lowery.

**AWARDS &
RECOGNITION** Jerry McSherry, Cross Country Head Coach, introduced the Boys Regional Qualifiers Team consisting of Devin Keese, Jaysen Owens and Jared Reyes. Jarvis Herbert, Matthew Turk and Travis Scott were not present. The team won 3rd in District and 9th in Regional. He announced the girls team won 6th in District. He introduced Taylor Neal who as an individual won 2nd in District, 8th in Regional and 16th in State.

**FCCLA
PRESENTATION** Kaci Keith, a Senior at Brady High School and the FCCLA State Corresponding Secretary explained her responsibilities of her state office. She gave an overview of the activities she has participated in at the state level as well as the activities of the local FCCLA organization. She thanked the board for the opportunity she has been given to serve at the state level due to their support.

PUBLIC FORUM No one addressed the board

ACTION ITEMS

**Approve
Minutes** A motion was made by Mr. Keese, seconded by Mr. Raybion and carried 7-0 to approve the minutes from the October 15, 2012 regular meeting and the November 14, 2012 special meeting.

**Budget
Amendments** A motion was made by Mr. Duus, seconded by Mr. Keese and carried 7-0 to approve the following budget amendment.

To amend the 2012-2013 operating budget as follows:

199-00-36xx	Decrease Fund Balance	\$5,000
199-36-63xx	Supplies Increase Appropriations	\$5,000

TASB Update 95 A motion was made by Mr. Keese, seconded by Mr. Duus and carried 7-0 to accept the TASB Update 95 which include AB: District Name, DFBB: Term Contracts-Nonrenewal, DFE: Termination of Employment-Resignation, DGBA: Personnel-Management Relations-Employee Complaints/Grievance, EIE: Academic Achievement-Retention and Promotion, FNG: Student Rights and Responsibilities-Student and Parent Complaints/Grievances and GF: Public Complaints as presented by Mr. Clawson.

Purchase Riding Lawnmower A motion was made by Mr. Keese, seconded by Mr. Duus and carried 7-0 to purchase a Grasshopper riding lawnmower through Buy Board from Environmental Systems Marketing in the amount of \$14,497.50

Resolution to Exercise Power of Eminent Domain Mr. Clawson explained the purpose of the Resolution to Exercise the Power of Eminent Domain which is in regards to real property. A motion was made by Ms. Pearce, seconded by Mr. Keese and carried 6-0 to approved the Resolution to Exercise the Power of Eminent Domain. Ms. Trull abstained from voting on the motion.

Grant Management Procedure Manual Hollis Moore, District Testing Coordinator and Federal Funds Director, explained the Grant Management Procedure Manual is designed to be a guideline for the process of spending federal fund money. The manual is not state mandated to be approved by the Board of Trustees however it is recommended. A motion was made by Mr. Keese, seconded by Mr. Raybion and carried 7-0 to approve the Grant Management Procedure Manual as presented by Mr. Moore.

NEW BUSINESS/DISCUSSION

No new business was discussed.

REPORTS

Highly Qualified Hollis Moore reported as of September 17, 2012 Brady ISD was 99.7% highly qualified which includes 75 teachers and 13 special needs staff. Brady Elementary and Middle School were each at 100% and High School at 99.1% due to one teacher for one class. District Paraprofessionals were 100% highly qualified.

Principals

Brady Elementary

Kelley Hirt announced the Kindergarten Pow-Wow will be held November 21 at 10:15. The Family Reading Night will be Tuesday, December 4 from 5:30-7:00. BE students will be Christmas caroling around the court house and at Richards Park again this year. The UIL Academic Meet will be held in Coleman December 3. The campus is focusing on academic achievements. Ms. Hirt presented the monthly attendance percentage and of how technology is being used by staff and students.

Middle School

Shona Moore announced the District Cross Country results: 7th grade girls and boys each placed 1st, the 8th grade girls 2nd and the 8th grade boys 3rd. November 6 and 7 MS had perfect attendance with all 265 students present. She also gave an overview of the monthly attendance percentage. November 15 the first part of the UIL Academic Meet took place. The Veterans Day Program was a success with 75 veterans being served and additional veterans arriving throughout the event. The Haven is hosting an anti-bullying program to each grade level. Ms. Moore summarized how technology is being utilized by students and staff. Upcoming events include November 30 the One-Act Play will perform for the MS campus, December 2 they will perform for the community at 5:00 and will then compete at the UIL meet on December 5 in Bangs at 3:00. The remaining events of the UIL Academic Meet will be held in Coleman. December 7 MS will host the District Band tryouts.

High School

Eric Bierman reported the campus is focusing on improving attendance for each class. He gave an overview of the technology used by students and staff. Six seniors re-tested the TAKS test and only one student will be re-tested in Science only. Staff will be attending future conferences. December 3 there will be a Parent Night beginning at 6:00 p.m. regarding abstinence. The program will be held for the students at a later date.

Technology

Mr. Clawson reported unauthorized use of the internet by students was detected however, Coty Tidwell, Technology Director, quickly resolved the issue.

Transportation

No report was given.

Food Service

Sarah Smith, Director, reported 1,100 Thanksgiving meals were served. She presented the District December menu. December 19 has been designated as the BISD Appreciation Pizza Party and pizza will be served for lunch.

Athletics

Andy Howard, Athletic Director, gave an update of the Fall 2012 sports season. He stated he and his staff are not only teaching football but also character. He gave a summary of the varsity and sub varsity football teams. He has seen growth in each team in the knowledge of the game, being a role model, learning to pay their role, etc. He praised the coaches for their time and dedication. He reported the number of off season MS and HS boys and girls. They are in the transition of moving from the old weight room to the new weight room. Coach Howard utilizes track workouts for the off season athletes. He would like to see the old weight room used for all sports including agility drills, batting cages, rings, etc. His plan is to eventually cover the floor with turf.

Heath Parnell, Athletic Trainer, gave a brief summary of the guidelines for concussions. The state has a mandated UIL guideline for the procedure of determining, analyzing and treatment for concussions. One of the

mandates is that a district must have an oversight team in place which BISD does have. He stated some of the responsibilities of the team.

Monthly Finance

The financial report for the month of October is as follows.

Cash	\$2,397,058.32	CD's & Savings	\$3,972,871.25
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Superintendent

Correspondence

The Sandoval Family

Student Enrollment

Enrollment stands at 1,240 students.

Random Student Drug Testing

HS-39 tested negative 4 tested positive for marijuana (3 repeaters)
MS-4 tested negative

Substitute Teacher Update

Additions to the substitute teacher list for October included Cara Crudgington, Kevin Evetts, Gregory Fletcher, and Laura Frazier.

EXECUTIVE SESSION

The Board of Trustees went into executive session at 8:07 p.m. after President Jason Jacoby announced the intention of doing so in accordance with Texas Government Code, Subchapter D., Section 551.074 regarding personnel issues and Section 551.072 regarding real property.

Mr. Jacoby declared the session open at 9:40 p.m.

HIRE ARCHITECT

A motion was made by Mr. Keese, seconded by Mr. Duus and carried 7-0 to hire Brad Pfluger and Associates for the renovation of the Ag. Building located at 1003 W. 11th to become the future Administration Building as recommended by Mr. Clawson. The recommendation was based on Pfluger and Associates qualifications, prior experience with the district in the facility planning and building of the Middle School and High School campus as well as the renovation of the Brady Elementary campus and their demonstration of competence.

APPROVE SALE OF CURRENT ADMIN. BLDG.

A motion was made by Ms. Pearce, seconded by Mr. Raybion and carried 7-0 to approve the sale of the current Administration Building located at 100 West Main to Terry Norman and the closing contract per recommendation by Mr. Clawson.

LEASE AGREEMENT OF CURRENT ADMIN. BLDG.

A motion was made by Ms. Pearce, seconded by Mr. Keese and carried 7-0 authorizing Sandra Keith and Jason Jacoby to enter into a lease agreement with Terry Norman for the use of the current Administration Building located at 100 West Main per recommendation by Mr. Clawson.

DELIVERY METHOD

A motion was made by Mr. Keese, seconded by Ms. Pearce and carried 7-0 to select as a delivery method a "Construction Manager At-Risk" for the renovation of the future site of the Administration Building located at 1003 West 11th per recommendation by Mr. Clawson. The District will

advertise for two (2) weeks accepting bids for a Construction Manager At-Risk.

RESIGNATIONS A motion was made by Mr. Keese, seconded by Ms. Keith and carried 7-0 to accept the resignations of **Leah Gregersen** effective December 21, 2012 and **Brenda Trumble** effective November 21, 2012.

CALL SPECIAL MEETING A motion as made by Ms. Keith, seconded by Ms. Trull and carried 7-0 to call a special meeting on Tuesday, December 4, 2012 beginning at 5:00 p.m. regarding personnel.

ADJOURN A motion was made by Mr. Keese, seconded by Ms. Pearce and carried 7-0 to adjourn the meeting at 9:46 p.m.

Board President

Board Secretary